



New Mexico Gaming Control Board
BINGO AND RAFFLE TEMPORARY CESSATION
OR
SURRENDER OF LICENSE NOTIFICATION

4900 Alameda Blvd. NE
Albuquerque, NM 87113
Phone: 505-841-9700
Fax: 505-841-9725

This form shall be used by the licensee as written notification of a temporary cessation of bingo and raffle activities or for the surrender of a license, which terminates any further bingo and raffle activities (15.4.5.26 NMAC and 15.4.5.27 NMAC).

NOTE: If license is being surrendered, the forms attached to this document must also be completed and submitted to the New Mexico Gaming Control Board.

Check One: [] Temporary Cessation [] Surrender of License

Name of Organization: License Number: B- Today's Date:

Organization's Playing Address:

Organization's Mailing Address:

Reason for Temporarily Ceasing Bingo/Raffle Occasions or Surrendering License:

Bingo Manager:

Alternate Bingo Manager(s):

Bingo Caller(s):

Date Bingo and/or Raffle Activities were Ceased or Surrendered:

If Temporary, Date Bingo and/or Raffle Occasions will Resume:

(If Temporary Cessation, Stop Here and Submit this Form to NMGCB)

If license is being surrendered, submit the following:

Within 10 days

- [] BRT Account Authorization (attached)
[] Surrender and Cancellation of Staff/Work Permits (attached)
Note: Staff Permits must be returned to NMGCB.

Within 45 days

- [] Quarterly Bingo and Raffle Activity Report (available in the forms section of the NMGCB website)

The final Quarterly Bingo and Raffle Activity Report should contain the last bank statement to include check and deposit slip images from the Bingo and Raffle Operating Account. The statement should reflect a zero account balance and that the account has been closed. Surrendering of license does not relieve the licensee of its obligations to pay any tax, fees, or costs due or to submit any report or information required as a result of engaging in games of chance (15.4.5.27 NMAC).

Signature of Highest Ranking Officer:



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New Mexico Gaming Control Board

BRT ACCOUNT AUTHORIZATION

Attention: Special Taxes, TRD Fax (505)827-1759

Business Name _____ New Mexico BRT Number _____

Name _____ Federal EIN _____

Address _____ Telephone Number _____

Hereby authorizes New Mexico Gaming Control Board Telephone Number: (505) 841-9700

Address: 4900 Alameda Blvd NE Albuquerque, NM 87113 to conduct activity below pertaining to CRS account administered by the New Mexico Taxation and Revenue Department.

Check Item That Applies: Open Bingo & Raffle Tax Program Effective Date: _____ Close Bingo & Raffle Tax Program Effective Date: _____

I certify that I have the authority to execute this tax information authorization.

Printed Full Legal Name (Last, First, Middle) _____ Title: _____

Signature (Must be notarized by notary public) _____ Date: _____

State of _____)

County of _____)

Subscribed and sworn to before me by _____ this _____ day of _____, _____.

My commission expires: _____ Signed: _____
Notary Public

[SEAL]



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SURRENDER AND CANCELLATION OF STAFF/WORK PERMITS

To: NMGCB Licensing Division

Submitting Property/Venue

Distributor: _____

Manufacturer: _____

Non-Profit: _____

Racetrack: _____

Bingo: _____

Type of badge being returned: Work Permit Key Both Staff Permit

Name: _____

Name: _____

WP/KA/SP# _____

WP/KA/SP# _____

Terminated for Cause* Resign

Terminated for Cause* Resign

Signature: _____

Signature: _____

Name: _____

Name: _____

WP/KA/SP# _____

WP/KA/SP# _____

Terminated for Cause* Resign

Terminated for Cause* Resign

Signature: _____

Signature: _____

Name: _____

Name: _____

WP/KA/SP# _____

WP/KA/SP# _____

Terminated for Cause* Resign

Terminated for Cause* Resign

Signature: _____

Signature: _____

*If an employee is terminated for cause please indicate nature of "for cause" _____

Authorized By: _____

Date: _____

15.4.5.25 EMPLOYEE TERMINATION; SURRENDER AND CANCELLATION STAFF PERMIT:

- A. A permittee who is not employed by at least one licensee shall surrender their staff permit badge to the board within 10 days.
- B. Licensee shall notify the board, in writing, of a permittee termination within 10 days.
- C. A staff permit expires if the permittee is not employed in a permitted position for a period greater than 90 days.
- D. Licensee shall notify the board, in writing when a permittee is not employed in a permitted position for a period greater than 90 days.

15.1.5.17 APPLICATION FOR WORK PERMIT:

- F. A licensee shall notify the board in writing that a work permittee has terminated his or her employment with the licensee within three (3) business days of the termination.

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INSERT QUARTERLY BINGO AND RAFFLE ACTIVTY REPORT HERE