

FORM GC-06NP INSTRUCTIONS

This form is prepared by the Gaming Manager and verified by the Gaming Accountant. This form is only completed when there are any increases or decreases in the vault inventory.

- Line 1** Balance from previous day's GC-06NP Vault Reconciliation (Line 5-A)
- Line 2** Amount of coin accepted into vault from drop/count process (form GC-08NP)
- Line 3** Amount of currency accepted into vault from drop/count process (form GC-07NP)
- Line 4** Transfers of cage/cash drawer funds accepted into vault (from GC-05NP Vault Transfer slips)
- Line 5** Other receipts of money into the vault (Itemize by type and amount)
- Line 6** Subtotal (Line 2 + Line 3 + Line 4 + Line 5)
- Line 7** Transfers of vault funds accepted by cashier into cage/cash drawer (GC-05NP Vault Transfer slips)
- Line 8** Bank deposits made directly from the vault (from deposit slips)
- Line 9** Other disbursements of money out of the vault (Itemize by type and amount)
- Line 10** Subtotal (Line 7 + Line 8 + Line 9)
- Line 11** TOTAL - Expected Inventory = (Line 1 + Line 6 - Line 10)
- Line 12** Actual Inventory (TOTAL from Line 5-A)
- Line 13** Line 12 - Line 13 (Line 12 SHOULD Equal Line 5-A)

- Line 1-A** Number of \$100 bills in vault / safe
- Line 1-B** Number of \$50 bills in vault / safe
- Line 1-C** Number of \$20 bills in vault / safe
- Line 1-D** Number of \$10 bills in vault / safe
- Line 1-E** Number of \$5 bills in vault / safe
- Line 1-F** Number of \$1 bills in vault / safe
- Line 1-G** Number of mutilated bills/miscellaneous currency in vault / safe (number and denomination)
- Line 1-H** Dollar total of \$100 bills (Line 1-A x \$100)
- Line 1-I** Dollar total of \$50 bills (Line 1-B x \$50)
- Line 1-J** Dollar total of \$20 bills (Line 1-C x \$20)
- Line 1-K** Dollar total of \$10 bills (Line 1-D x \$10)
- Line 1-L** Dollar total of \$5 bills (Line 1-E x \$5)
- Line 1-M** Dollar total of \$1 bills (Line 1-F x \$1)
- Line 1-N** Dollar total of mutilated bills/miscellaneous currency from line 1-G
- Line 1-O** Total Cash (Line 1-H + 1-I + 1-J + 1-K + 1-L + 1-M + 1-N)
- Line 2-A** Number of dollar (\$1.00) coins in vault / safe
- Line 2-B** Number of half-dollar (0.50) coins in vault / safe
- Line 2-C** Number of quarter (0.25) coins in vault / safe
- Line 2-D** Number of dime (0.10) coins in vault / safe
- Line 2-E** Number of nickel (0.05) coins in vault / safe
- Line 2-F** Number of cent (0.01) coins in vault / safe
- Line 2-G** Number of mutilated/miscellaneous coins (number and denomination)
- Line 2-H** Total of dollar (\$1.00) coins (Line 2-A x \$1)
- Line 2-I** Total of half-dollar (0.50) coins (Line 2-B x \$0.50)
- Line 2-J** Total of quarter (0.25) coins (Line 2-C x \$0.25)
- Line 2-K** Total of dime (0.10) coins (Line 2-D x \$0.10)
- Line 2-L** Total of nickel (0.05) coins (Line 2-E x \$0.05)
- Line 2-M** Total of cent (0.01) coins (Line 2-F x \$0.01)
- Line 2-N** Total of mutilated/miscellaneous coins from line 2-G
- Line 2-O** Total Coin (Line 2-H + 2-I + 2-J + 2-K + 2-L + 2-M + 2-N)
- Lines 3-A** Checks received into the vault / safe (list by individual payer)
- Lines 3-B** Number/Total of checks received into the vault / safe
- Line 4-A** Progressive Payout Balance
- Line 4-B** Unclaimed/Disputed Jackpots
- Line 4-C** Other items (identify)
- Line 4-D** Total amount of Progressive Payout Balance
- Line 4-E** Total amount of Unclaimed/Disputed Jackpots
- Line 4-F** Total amount of Other items
- Line 5-A** Total of all monies in vault (Line 1-O + Line 2-O + Line 3-C + Line 4-F)

STATE OF NEW MEXICO

GAMING CONTROL BOARD



GC-06NP VAULT RECONCILIATION

LICENSEE	PREPARER	DATE
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Balance from Previous Day's GC-06NP Vault Reconciliation (Line 5-A): _____

Ins:

Hard Count (Coins) Accepted from Drop to Vault	2.	
Soft Count (Currency) Accepted from Drop to Vault	3.	
Transfers to Vault from Cashier	4.	
Other _____	5.	
Subtotal (2+3+4+5 = 6)	6.	

Outs:

Transfers from Vault to Cashier	7.	
Bank Deposits made from Vault	8.	
Other: _____	9.	
Subtotal (7+8+9 = 10)	10.	

TOTAL - (Expected Vault Inventory - 1+6-10 = 11)	11.	
Actual Vault Inventory (TOTAL from Line 5-A below)	12.	
Overage/Shortage (Line 12 SHOULD Equal Line 5-A)	13.	

	CURRENCY	NUMBER OF BILLS	TOTAL
1	\$ 100.00	A.	H.
	\$ 50.00	B.	I.
	\$ 20.00	C.	J.
	\$ 10.00	D.	K.
	\$ 5.00	E.	L.
	\$ 1.00	F.	M.
	Mutilated/Misc.	G.	N.
	TOTAL CURRENCY		O.
2	COIN		TOTAL
	\$ 1.00	A.	H.
	\$ 0.50	B.	I.
	\$ 0.25	C.	J.
	\$ 0.10	D.	K.
	\$ 0.05	E.	L.
	\$ 0.01	F.	M.
	Mutilated/Misc.	G.	N.
	TOTAL COIN		O.
3	CHECKS	NUMBER OF CHECKS	TOTAL
		A.	B.
4	MISCELLANEOUS ITEMS (LIST)		TOTAL
	A. Progressive Payout Balance		D.
	B. Unclaimed/Disputed Jackpots		E.
	C. Other		F.
	TOTAL MISCELLANEOUS ITEMS		G.
5	TOTAL VAULT INVENTORY (CURRENCY + COIN + CHECKS + MISC)		A.

GAMING ACCOUNTANT USE ONLY
 AMOUNTS RECONCILED _____
 SIGNATURE _____

GAMING MANAGER SIGNATURE
